



Supply Chain Coordinator

Seeking a skilled Supply Chain Coordinator to oversee inventory levels in HEC 2 warehouse and supply production with required parts as needed.

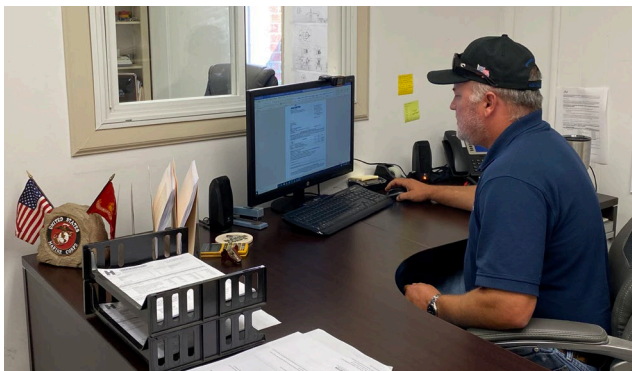
Plan and schedule transportation for parts and equipment shipments.

The Supply Chain Coordinator will request transportation quotes, negotiate best cost, prepare bill of lading, proforma invoices and other documents related to domestic and international shipments.

Job Demands and Skills Required:

- Basic reading, writing and verbal communication skills.
- Possess strong computer skills (Excel, data entry, Syspro ERP, and Shipping Solutions - Used to prepare Import/Export documents).
- Good memory skills.
- Able to safely operate forklifts and overhead cranes.
- Able to lift 50 lbs.
- Clean driving record required for deliveries.
- SCC is responsible for maintaining all supplies needed for the shipping and receiving areas.

Work hours: Monday – Friday 7:00 a.m. – 4:00 p.m.



HOCKMEYER EQUIPMENT CORPORATION

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APPLY NOW!

If you have a great work ethic, take pride in your work, and are looking for more than just a job, forward your resume to: humanresources@hockmeyer.com for a career opportunity with our company. We want to speak to you!

